

**Stafford Childhood Collaborative**  
**Serving as the School Readiness Council for Stafford**

*Mission Statement: To use the strategies identified in the Stafford Community plan to improve outcomes for children by advocating for policies, programs, and coordination of services.*

**Agenda Wednesday October 13, 2021 5-6 pm ZOOM (Link will be sent prior to the meeting)**

| <b>Agenda item</b>                              | <b>Reported by</b>                                                    | <b>Community plan/ School Readiness Quality component</b>                                                                                                                                                                                      | <b>notes</b> |
|-------------------------------------------------|-----------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|
| Welcome                                         | Co-chairs                                                             | <i>School Council membership, Responsibilities, and the Role of the Liaison (GP-C-01); Liaisons are specifically charged with the administration, coordination, and evaluation of the School Readiness grant in collaboration with the OEC</i> |              |
| Back to school report; Successes and challenges | Anna Gagnon, WSS Principal<br>Steve Moccio, Superintendent of Schools | <i>SR Component: Program Effectiveness Transition to K plan</i>                                                                                                                                                                                |              |
| STEAM Grant Update                              | STEAM admin/staff                                                     | <i>SR component: Collaboration Document and implement processes for active collaboration with other community agencies</i>                                                                                                                     |              |
| Library Update                                  | Jessica Glazier, Stafford Library                                     | <i>SR component: Collaboration</i>                                                                                                                                                                                                             |              |

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|                                                                                                                                                                                                                                                                                                                                     |                                                                            | Document and implement processes for active collaboration with other community agencies                                       |                                                                                                                                                                                                                                                                                                                                                                                                                 |
| Early Head Start Update                                                                                                                                                                                                                                                                                                             | Early Head Start                                                           | <i>SR component: Collaboration</i><br>Document and implement processes for active collaboration with other community agencies |                                                                                                                                                                                                                                                                                                                                                                                                                 |
| Family Resource Center Update                                                                                                                                                                                                                                                                                                       | Joann Moriarty, FRC Leader                                                 | <i>SR component: Collaboration</i><br>Document and implement processes for active collaboration with other community agencies |                                                                                                                                                                                                                                                                                                                                                                                                                 |
| SR updates: <ul style="list-style-type: none"> <li>Plan for Council membership/survey</li> <li>Voting of co-chairs</li> </ul> <p>Small group work plan<br/>Review of our Community Goals: What have we accomplished? What goals are still applicable?<br/>What small group work can be done to identify action steps for goals?</p> | Sandy Fowler, Liaison<br>Laura Lybarger, co-chair<br>Mandy Mayer, co-chair | Meeting all School Readiness Legislation                                                                                      | <b><i>School Readiness Program Changes</i></b><br>A new law requires (1) that at least 25% of the membership of each local school readiness council consist of parents of program-eligible children and (2) the council to document efforts to ensure that the racial, ethnic, and socioeconomic composition of the council reflects that of the town. It also changes how the council chairperson is selected. |
| Communication plan<br>Facebook page                                                                                                                                                                                                                                                                                                 | Laura Lybarger, co-chair                                                   | <i>SR component: Parent involvement, parenting education and outreach</i>                                                     |                                                                                                                                                                                                                                                                                                                                                                                                                 |
| Transition to K focus group                                                                                                                                                                                                                                                                                                         | Laura Lybarger, co-chair                                                   | <i>SR Component: Program Effectiveness</i><br><i>Transition to K plan</i>                                                     |                                                                                                                                                                                                                                                                                                                                                                                                                 |
| Setting dates for meetings                                                                                                                                                                                                                                                                                                          | Laura Lybarger, Mandy Mayer co-chairs                                      | <i>School Council membership, Responsibilities, and the Role of the Liaison (GP-C-01);</i>                                    |                                                                                                                                                                                                                                                                                                                                                                                                                 |

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The legislation has identified specific requirements for School Readiness programs as part of the continuum of services in quality programs that meet the needs of children and families. These indicators include:

- A plan for collaboration with other community programs and services, including public libraries and for coordination of resources in order to facilitate full-day and year-round child-care and education programs for children of working parents and parents in education or training programs;
- Parent involvement, parenting education and outreach;
- Referrals for health services, including referrals for appropriate immunizations and screenings;
- Nutrition services;
- Referrals to family literacy programs that incorporate adult basic education and provide for the promotion of literacy through access to public library services;
- Admission policies that promote enrollment of children from different racial, ethnic and economic backgrounds and from other communities;
- A plan of transition for participating children from the School Readiness program to kindergarten and provide for the transfer of records from the program to the kindergarten program:
- A plan for professional development for staff;
- A sliding fee scale for families participating in the program;
- An annual evaluation of the effectiveness of the program; and
- A plan to ensure that children with disabilities are integrated into programs with children who are not disabled.